



Bus Conduct Report

Purpose: Documentation to support actions taken by a school bus driver before a discipline referral to the building Principal has been issued.

Pre-Documentation Steps:

Multiple Verbal Warnings Reassigned Seat Spoke with Parent

Suggested Steps:

- 1. Verbally communicate to the student the appropriate behavior.
2. Reinforce appropriate behavior to the student in writing with a copy of the form to be sent home to parent(s) and a copy given to Petermann for follow up with the parent(s).
3. Complete the form and refer the student to the building principal.

Driver: Bus #: School: Grade:

Student Name:

#1. Date: A.M. P.M. Description:

Action Taken: Multiple attempts made to verbally communicate appropriate behavior to the student.

#2. Date: A.M. P.M. Description:

Action Taken: Elementary School - Entry level discipline at school; may view video on proper bus behavior.
Middle School - Entry level discipline at school.

#3. Date: A.M. P.M. Description:

Action Taken: Form given to principal for further action. 1-3 day suspension from bus.