

Glen Este High School Athletic Department

Administration

Dr. Gary Brooks, Superintendent
Mr. Dennis Ashworth, Principal
Mr. Joe Evans, Assistant Principal
Ms. Debbie Hobbs, Assistant Principal
Mr. Dan Simmons, Athletic Director

Varsity Head Coaches and Emails

Football, Mr. Zack Taylor, taylor_z2@westcler.org
Girls Soccer, Ms. Ginger Kash, gingerkash@hotmail.com
Boys Soccer, Mr. Keith Craig, craigo1@zoomtown.com
Girls Tennis, Mr. Todd Majestic, majestic_t@westcler.org
Volleyball, Ms. Cheryl Korfhagen, korfhagen_c@westcler.org
Cross Country, Ms. Angie Carson, adc38jr@zoomtown.com
Girls Golf, Ms. Lisa Reeves, reeves_l@westcler.org
Boys Golf, Mr. Butch Novak, bnovak@whiteoakgolf.com
Cheerleading, Ms. Melanie Sturgeon, gehscheerleading@hotmail.com
Academic Team, Mr. Ray Prueitt, prueitt_r@westcler.org
Girls Basketball, Mr. Jeff Click, click_je@westcler.org
Wrestling, Mr. Jason Roush, roush_j@westcler.org
Boys Basketball, Mr. Dave Caldwell, Caldwell_d@westcler.org
Bowling, Ms. Kathy DeMarko, demarko_k@westcler.org
Swimming, Mr. Al Kirk, akirk@fuse.net
Softball, Mr. Tim Gregory, tgregory12@roadrunner.com
Baseball, Mr. Mike Hatfield, hatfield_mi@westcler.org
Boys Tennis, Mr. Todd Majestic, majestic_t@westcler.org
Girls Track, Mr. Scott Reveal, reveal_s@westcler.org
Boys Track, Mr. Scott Reveal, reveal_s@westcler.org

Athletic Trainer, Spectrum Rehab Services, Ken Rushford,
947-7623 rushford_k@westcler.org

Phone Numbers

School 947-7601
Athletic Office 947-7610
Athletic Email: simmons_d@westcler.org

This booklet is written to provide parents and student-athletes information for participating in interscholastic competition at Glen Este High School. The booklet should provide rules, policies and expectations for all participants and their parents.

Athletic Philosophy

The philosophy of athletics at Glen Este high School considers athletics to be an integral part of the school's educational program, which provides experiences that will help student-athletes, develop physically, mentally, socially, and emotionally. Through the promotion of sportsmanship, ethics, and integrity at all levels, the athletic program will instill pride, reinforce sound values, and enhance the individual's self image, as well as the image of the school and the community.

Eligibility Requirements

In order to participate in athletics at Glen Este High School, All students and parents must abide with the following eligibility criteria:

1. **Ohio High School Athletic Association [OHSAA] Requirements:** 4-4-1 states that a student must be passing at least 5 credit classes or the equivalent which count toward graduation in the grading period preceding athletic participation. When a student enrolls in grade nine, he/she has 12 semesters of athletic eligibility whether you participate or do not participate. **Please Note:** Classes taken in the summer do not replace failing grades or count towards athletic participation.

Age Limitation: If you turn nineteen years of age prior to August 1, you are ineligible for participation in interscholastic athletics.

Athletic Participation: A member of an interscholastic team [any student who is a member of a school athletic team, excluding cheerleading] cannot participate in any way in the same sport on a non-interscholastic team until the season is complete. This includes local rec teams and intramurals.

Residence: Bylaw Section 7, 4-7-1 means students can make a choice of a school when advancing from grade 8 to grade 9, but there would be a one year period of ineligibility if a transfer was made at any time after beginning grade 9. There are exceptions to this by the OHSAA which can be found at <http://www.ohsaa.org/general/about/Bylaws.pdf>

The student's eligibility shall be established by one of two situations: 1.) Participating in a contest (scrimmage, preview or regular season contest) prior to the opening day of a school, or 2.) Attending the first day of school at any member school. Once eligibility has been established at a member school for the school year, the student may not transfer to another school and retain athletic eligibility unless he or she meets one of the exceptions above to this Bylaw.

For the West Clermont School District, if a student decides to transfer from their small school to another small school located on another campus in the West Clermont School District, the student will have to sit out for one calendar year. Please contact the schools' Athletic Director before transferring.

2. West Clermont Board of Education Requirements: The Board of Education was required by law to adopt an eligibility policy to be used by all extra-curricular activities. The policy reads as follows: In the immediate preceding grading period, a student must receive a passing grade in a minimum of five, one credit courses or the equivalent, which count toward graduation; and all grades from the previous grading period must yield a total grade point average of a minimum **1.51** on a four point scale. A student enrolled in the first grading period following the eighth grade must have passed 75% of those subjects taken as an eighth grader and those grades combined must have been a 1.51 on a four point scale.
3. Weekly eligibility: Teachers will turn in grades of all students participating in interscholastic athletics each Thursday. Students not passing a minimum of 5 one-credit classes or the equivalent, not including Phys Ed or Jogs, will be ineligible Monday Through Sunday of that week. Students may practice with the team during this time but not participate in any contests. These students, as well as any students with an F on their eligibility report, are required to attend study tables each day until there are no F's on the eligibility report. Study tables are open to all students in the school.

Removal from Extracurricular Activities:

When the behavior of a student participating in an extracurricular activity, be it athletic or otherwise, violates the Student Code of Conduct or posted rules and regulations established by the coach or the sponsor of the extracurricular activity, the offending student may be removed from participation in the extracurricular activity for the length of time deemed appropriate by the coach or the sponsor. Prior to removing a student from participation in an extracurricular activity, the coach or sponsor shall meet with the student and allow the student to explain his /her actions. If the coach or sponsor's decision is to remove the student from participation in the extracurricular activity, the student shall be notified of that fact in writing and the written notification shall contain the reason for the removal and the length of time the student will not be permitted to participate in the extracurricular activity.

A student receiving a written notification of removal from participation in an extracurricular activity may request to meet with the Principal of the school or his/her designee to appeal the decision of the coach or sponsor. The student will be permitted to bring his/her parents or legal guardian to the meeting and the Principal or his/her designee may invite the coach or sponsor to attend the meeting as well. The Principal or his/her designee shall provide a written decision to the student and his/her parents after considering the appeal and the Principal/designee's written decision shall be final.

This procedure is implemented pursuant to 3313.644 of the Ohio Revised Code.

Student-athletes are required to follow the West Clermont Local School District Code of Conduct and all team rules. Consequences will be dealt with on an individual basis. Remember, participation in extra-curricular activities is a privilege, not a right.

Other School and Athletic Policies

Suspension from School: Any student suspended from school may be removed from a team for a time to be determined by the Administration, any student suspended twice during a season will be removed from all extra-curricular activities for up to one calendar year.

Drugs/Alcohol: Student-athletes who choose to use or possess drugs or alcohol will be removed from participating in all extracurricular activities for up to one calendar year.

Transmittal or Selling: Any student selling or attempting to provide any narcotic, drug, hallucinogenic drug, inhalant, amphetamine, barbiturate, marijuana, alcoholic beverage, intoxicant, or psychoactive-mind altering substance, and look-alikes of any kind or drug paraphernalia. The student will be removed from all the athletic programs for one calendar year.

Medical Insurance Coverage: Glen Este High School does not provide an insurance policy to cover injuries. Athletes and their families must provide their own medical insurance coverage.

Smoking and Tobacco Use: Athletes caught using tobacco products or in possession of tobacco products will be subject to current high school disciplinary policies as well as those established by the coach of the team.

Sexual Harassment Policy: Sexual harassment will not be tolerated in the West Clermont School District between employees and students, between students, or between any student or employee and a member of the public visiting the school. The Board opposes sexual harassment in any form and has developed complaint procedures, which will be available to victims. Sexual harassment is an unwelcome sexual advance, request for sexual favors, or other verbal or physical conduct of a sexual nature. Anyone who has a question or concern about possible harassment, please contact the Principal, Assistant Principal, or Guidance Counselor.

Hazing Policy: Hazing of any type will not be tolerated. Any student –athlete who is a victim must report this abuse to a coach or Administrator immediately.

School Attendance and Participation Policy: All students are required to be in attendance on any school day in order to participate in any practice or contest held that day. Any student not in attendance will be declared ineligible for that day. The Administration can make exceptions for valid excuses.

Transportation: Players are expected to ride the bus to and from athletic contests. Exceptions will be made prior with the coach or on an individual basis. Students are expected to provide their own transportation to home events.

Waiving Physical Education Requirement: Students who have participated in two interscholastic sports or cheerleading since the 2008-2009 school year can satisfy their PE requirement as long as they complete the sport, and as long as they take a ½ credit place in place of PE. Please see your Counselor for more details.

Team Tryout Criteria: The Coach will develop tryout criteria for each team. This could include but is not limited to teacher evaluations, attendance, grades, and discipline. If the criteria is not met, you will not be allowed to tryout.

Athletic Fees: Athletic Fees of \$50 per sport are due to the coach prior to the first game or contest for each student. These fees do not cover other expenses such as shoes, cloth, or materials you must purchase to participate in a sport. If an athlete quits a team, the athletic fee is non-returnable. **Fees must be paid prior to playing in any contest.**

Athletes Responsibilities and Expectations

- A. Student Athletes must submit the following forms signed and completed prior to tryouts for each sport:
1. Physical form signed by a parent and a Physician or accredited person. Student-athletes will not be allowed to try-out for a team without a signed physical.
 2. Eligibility form signed by a parent/guardian and the student.
 3. Emergency Medical Form
 4. Warning Forms and team rules must be signed and turned in.
 5. Sportsmanship Pledge signed and turned in
 6. Athletic Fees of \$50 must be paid to be able to play in any contest.
 7. Form on the back of this brochure explaining rules and regulations.
- B. All athletes are governed by and must abide by the rules of the Ohio High School Athletic Association, Fort Ancient Valley Conference, West Clermont School District and Glen Este High School.
- C. Athletes are expected to follow all team rules, Glen Este High School rules, and Athletic Department rules, and follow through with any consequences prescribed.
- D. Sportsmanship is a must for all athletes. Athletes must demonstrate respect and sportsmanship for their teammates, coaches, opponents, officials, fans and facilities at all times.
- E. Athletes are expected to provide proper care of all school property and school issued materials. Athletes will be financially responsible for any lost or damaged equipment. Grade cards, Athletic Awards and or transcripts will be withheld until all financial obligations are met.
- F. Athletes represent Glen Este High School at all times. This responsibility requires the athlete to present themselves in a proper manner at all times, on and off the playing field.
- G. Athletes must follow the Ohio Revised Code.

Athletic Participation is a privilege, not a right. Failure to follow team, athletic department, school, and District or State rules and laws can result in a variety of discipline actions, including but not limited to removal from a team.

Parent and Fan Conduct/Sportsmanship

Performing for parents and fans are what athletes like to do best. Glen Este High School expects fans and parents to exhibit only positive behaviors that enhance a performance of a team or individual. Please do not disparage other teams, other teams' fans, our fans or game officials. Fans and parents will be asked to leave the premises if the conduct is considered inappropriate. Glen Este, West Clermont, and the OHSAA continually promote good sportsmanship at all games and contests.

Athletic Boosters

All parents who have or will have a child involved in athletics at Glen Este High School are members of the Athletic Boosters. The Boosters meet the first Monday of each month in the Touch of Class located near the gym. The Athletic Boosters goal is to raise funds for scholarships and special projects for all athletic groups and the school. Check out the Booster web site at <http://www.westcler.org/gh/Athletics/>

Procedure for Approaching a Coach

Coaches have been instructed to keep an open line of communication with players and parents. But there are times not to approach a coach. Please do not approach a coach before or after a contest concerning playing time. Coaches have been instructed not to hold parent concern meetings before or after contests. The correct procedure to register a concern is:

1. A player should first ask a coach to sit down to discuss a concern. This meeting should not take place before or after a game, but before or after a practice.
2. If the parent still has a concern following the player/coach meeting, the parent should contact the coach at the school to set up a meeting to discuss the concern. This meeting cannot take place before or after a game. Give some time to allow cooler heads to prevail.
3. If a parent is still concerned with an issue following the appropriate meeting with the coach, the concern may be presented to the Athletic Director. This meeting should only occur after the meeting between player/coach and the meeting between parent and coach.
4. If you feel the concern or problem is still unresolved following the meeting with the Athletic Director, the building Principal may be contacted for assistance. The Principal will not get involved until all other steps have been taken.
5. If the concern deals with a safety issue, coaching misconduct or school rule violation on the coach's behalf, then the Athletic Director should be contacted immediately.
6. Please be aware, Coaches decide playing time for the athletes, not Administrators. Concerns dealing with playing time will be decided by the coach and the coach only.

Most concerns can be resolved between the player and the coach. The Administration feels the coach deserves the courtesy of knowing and resolving the problem. The Coach is the person at all the practices and the games and is the most qualified person to respond to player/parent concerns.

Procedure for Registering a Sportsmanship Concerns

During the season there may be times when there is a complaint involving sportsmanship, ethics, and integrity of the Glen Este athletic program. Any complaints can be made to the Athletic Director or to any Administrator during the regular school day. The Administration will work along with the coaches to resolve these concerns.

NCAA Information

Student Athletes who plan to pursue athletics in college should pick up a copy of the *NCAA Guide for College Bound Student Athletes* from the Guidance office. This guide will answer many of the questions that you may have regarding college athletics, [financial aid, scholarships, and recruiting] as well as explain how to register with the Initial Eligibility Clearinghouse. This registration should take place at the end of your Junior Year in High School. Packets can be picked up in the Guidance Office. The phone number for the NCAA, located in Indianapolis, is 317-917-6222. Their web site with more info is www.ncaa.org. See Mrs. Lewis, Counselor at GE, for more information.

Please Cut and Return Immediately----- Please Cut and Return Immediately
Please return to the Coach immediately.

As a sign of Partnership between Glen Este High School, the student-athlete, and the parent, we ask that you and your son/daughter sign this form and return it to the coach before the first event. Also return all procedures sheet in this booklet. Please keep all other pages pertaining to this booklet.

I certify that I have read the rules and policies in this Glen Este Student-Athlete Handbook, and furthermore, I agree to follow all the rules and policies within, as well as all team, all Glen Este High School Code of Conduct rules, West Clermont Local School District, The Ohio Revised Code, and the Ohio High School Athletic Association rules and regulations.

Student Athlete _____ Parent _____
Date _____